

RATE SHEET & TERMS 2024



Office: 202-780-9863

General Inquiry: info@avleads.com
Accounting: accounting@avleads.com

Rates

Half Day
0 - 5 Hours

Full Day
5 - 10 Hours

Overtime (1.5x)
10 -12 Hours

Double Time
12+ Hours

1 Hour
Walkaway
Lunch Included
In The
10 Hour
Block

Overtime

- Any hours worked past the 10 hours
- Any hours worked between midnight and 6am
- Any hours worked on nationally recognized holidays
- Meal Penalty: 1 hour of OT billed when lunch has not been provided at the 5 hour mark for full day shifts, unless meals provided.
- Hard Turn: Any hours worked following a 10 hour shift, in which an eight hour break has not been given prior to the next shift worked. After 10 hours OT, then DT applies.
- Any show that starts between 12am and 4:59am will be OT for the entire duration of the shift. After 10 hours of OT, then DT will commence

Double Time

- Any hours worked after two consecutive hours of overtime has been exhausted
- Any overtime hours worked on nationally recognized holidays

Parking Expenses

- Parking charges may apply if there is no affordable/economical (>\$10) parking available. Receipts for parking will be submitted along with final invoice.

Meal Penalties

- Client must provide 1 hour lunch break at the 5 hour mark, or provide meals onsite. Meal penalties (OT) will apply for every hour after the 5 hour mark until either a lunch break or meal is provided. An additional 1 hour of OT will be added on top of the day rate as well. This is to ensure the health and well-being of the crew. If the shift goes long, either a meal or second meal break must be provided at the 11th hour (30 minutes).

Changes

- Any Assist cancelled under **TWO DAYS** will be billed full rate.
- Any Operators / Lead Technicians cancelled under 1 week will incur a full charge for all cancelled shifts. Changes under **48 hours** cannot be **guaranteed**.
- Any cancellations must be made between **8am and 7pm EST**
- Cancellations after 7pm EST will be considered cancelled starting at 8am the following day

Breaks

After
2.5 Hours
15 Min
Break

After
5 Hour
1 Hour
Lunch

After
7.5 Hours
15 Min
Break

If the shift goes past 10 hours, a 30 minute break must be provided after the 11th hour.

By using **AV Leads**
you accept all the defined Labor
Terms & Conditions above.

*Rates can vary based on scope, location & availability. Please send gear list and diagrams in possible when requesting Lead or Specialty positions. Clients may not book any technician provided by AV Leads directly. Clients must contact AV Leads prior to direct contact for booking. Financial penalties may apply.

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Travel Expenses

- Per Diem is based on standard GSA Rates.
- Any flights purchased by AV Leads will be billed back on the final invoice.
- Any hotels purchased by AV Leads will be billed back on the final invoice.
- All Uber, Lyft, Luggage, and miscellaneous travel expensive will be billed back on the final invoice.
- Travel day rates are equal to 1 working day per travel day

Additional Terms

- Any changes made under 48 hours cannot be guaranteed.
- Every quote is for ONE VENUE only unless discussed in advance. Crew cannot move from one venue to another without approval.
- Working Crew Lead is required on shows with more than 8 technicians. Dedicated Crew Lead is required for all shows with more than 20

BILLING & PAYMENTS

Labor charges are non-negotiable. AV Leads tracks and documents all hours worked for every client. Labor Charges for actual hours worked will appear on the final invoice. All invoices are due on terms of NET 30 unless otherwise noted. Late Fees (10% of invoice total) will be charged on all invoices that are deemed OVERDUE, and will incur additional fees of 10% per month of previous total.

How to submit your labor request

Please send an email to
info@avleads.com
with the following information:

- Event Name
- Venue Name
- Venue Address
- Venue City
- Venue State
- Meeting Place
- Onsite Contact (Name & Number)
- Dates & Times along with position needed.
- If requesting Lead Engineers-please be sure to attach any gear lists & Diagrams.

You can also use our online labor request template : <https://www.avleads.com/laborrequest/>

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